

SF-424 Short Organizational Form (4040 - 0003)

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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is

4040-0003. The time required to complete this information collection is estimated to average 25.31 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. The average time of 25.31 minutes per response is based on agency estimates as follows:

Agency	Total Responses	Average Burden per response in Hours	Total Burden Hours
NEA	4130	20/60	1377
NEH	2328	30/60	1164
DOI	416	18/60	125
HHS	3903	30/60	1952
DOS	800	20/60	267
Total	11577		4885

4885 total hrs. x 60 minutes = 293,040 total minutes.

293,040 / 11577 total responses = 25.31 minutes per response.